

ATTENDANCE DIRECTORS IN Ken Courtenay, Past Chair Julie Santarossa, Chair Allen Provost, Acting Chair Norbert Bolger Cheryl Chaney Scott Collier

Brooke Correia
Ervin Keczem
Patrick Kolowicz
Linda Lloyd-Dupuis
Cari May
Gloria Mousseau

Rick Pilon
Karen Roberts
Marco Roy
Maureen Rudall
Robert Smith
Nicole Wengrzynski

EX-OFFICIO ADMINISTRATION Jennifer Bastien (Interim E.D./ recorder)
Paul McCann
Kelly Davey
Jennifer Lavin

1.0 CALL TO ORDER & WELCOME/INTRODUCTIONS

The meeting was called to order at 6:03 pm.

- 1.1 QUORUM met.
- 1.2 LAND ACKNOWLEDGEMENT read by the Chair.
- **1.3 DECLARATION OF CONFLICT OF INTEREST** none declared.
- 1.4 REQUEST TO REMOVE ITEMS FROM CONSENT AGENDA none noted.

1.5 CONSENT AGENDA

- a) Meeting Agenda
- b) Minutes of the April 15, 2025 Regular Board Meeting
- c) Administrative Reports
 - Executive Director
 - Client Services
 - Finance
 - Fundraising
- d) 2025 Board Annual Plan (Updated)
- e) Membership Acceptance (April 1-April 30, 2025) includes the following alumni:







Moved by E. Keczem; seconded by P. Kolowicz. THAT items a-e under the Consent Agenda be accepted as presented. CARRIED

2.0 PRESENTATION: Board Governance Refresh/Q & A

As a follow-up to last fall's Board Governance education, Janice Forsyth provided a PowerPoint presentation refresher followed by the opportunity for the board and prospective board applicants to ask questions.

3.0 BUSINESS ARISING-none

4.0 STANDING ITEMS

4.1 Brentwood Foundation

Administration contacted the CRA. Now waiting to be assigned to an agent.

5.0 COMMITTEE REPORTS

- 5.1 Finance & Audit Committee
 - Next meeting June 3, 2025 No report.

5.2 Governance and Nominating Committee

- Next meeting June 4, 2025
- Board Recruitment, June 18 & 19 Interviews No discussion.

Post Meeting Note: Next meeting is June 17, 2025, Board Recruitment Interview is June 24, 2025

5.3 Fundraising Committee Update

S. Collier discussed some of the themes brought forward at the committee's brainstorming session. Legacy planning was discussed and will require creating a structure; hosting fundraising events including extending invites to community philanthropists, Rotary Club, etc.; tapping into major foundations; videotaping key members of Brentwood telling their story to the community. K. Courtenay raised a concern re: ensuring the alumni are involved in internal fundraising.

Brentwood will be holding an enhanced 50/50 to drive up community interest in place of a Dream Home lottery this year.



The electricity was hooked up last week at the Dream Home in Brittany's Gate. Completion date/handover is to be determined.

5.4 Ad Hoc Strategic Planning Committee

• 2025-2030 Strategic Plan

Board members were asked to review the strategic plan and have their suggestions and questions ready for discussion at the June Board meeting.

6.0 NEW BUSINESS-none

7.0 IN-CAMERA MEETING

Moved by E. Keczem; seconded by G. Mousseau. THAT the meeting move in-camera. CARRIED.

The meeting moved to in-camera at 7 pm.

- 8.0 NEXT MEETING: June 10, 2025 @ 6 pm
- 9.0 ADJOURNMENT at 7:06 pm.