

ATTENDANCE

DIRECTORS

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Ken Courtenay, Past Chair | <input checked="" type="checkbox"/> Brooke Correia | <input checked="" type="checkbox"/> Rick Pilon |
| <input checked="" type="checkbox"/> Julie Santarossa, Chair | <input checked="" type="checkbox"/> Ervin Keczem | <input checked="" type="checkbox"/> Karen Roberts |
| <input checked="" type="checkbox"/> Allen Provost, Vice Chair & Treasurer | <input checked="" type="checkbox"/> Patrick Kolowicz | <input checked="" type="checkbox"/> Marco Roy |
| <input type="checkbox"/> Norbert Bolger | <input checked="" type="checkbox"/> Linda Lloyd-Dupuis | <input checked="" type="checkbox"/> Maureen Rudall |
| <input checked="" type="checkbox"/> Cheryl Chaney | <input type="checkbox"/> Cari May | <input checked="" type="checkbox"/> Robert Smith |
| <input checked="" type="checkbox"/> Scott Collier | <input checked="" type="checkbox"/> Gloria Mousseau | <input checked="" type="checkbox"/> Nicole Wengrzynski |

EX-OFFICIO

ADMINISTRATION

- ☒ Elizabeth Dulmage
- ☐ Paul McCann
- ☒ Kelly Davey
- ☒ Rosanne St. Denis (recorder)

1.0 CALL TO ORDER & WELCOME/INTRODUCTIONS

The meeting was called to order at 5:59 pm.

1.1 QUORUM – met.

1.2 LAND ACKNOWLEDGEMENT read by the Chair.

1.3 DECLARATION OF CONFLICT OF INTEREST – none declared.

1.4 REQUEST TO REMOVE ITEMS FROM CONSENT AGENDA

This agenda item was added in the context of the Consent Agenda for items board members require more clarification.

A request to raise a question re content of the Executive Director Report was made specific to the DEI Committee recommendations on page 15, specifically “6. Inclusivity in the Use of the “Our Father””.

E. Dulmage advised the recommendations were created by the DEI Committee, comprised of staff and alumni who are representative of underrepresented populations and are intended as information only at this time.

1.5 CONSENT AGENDA

- a) Meeting Agenda
- b) Minutes of the February 11, 2025 Regular Board Meeting
- c) Administrative Reports
 - Executive Director
 - Client Services
 - Finance

- Fundraising
- d) 2025 Board Annual Plan (Updated)
- e) Membership Acceptance (February 1- February 28, 2025) includes the following alumni:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Moved by A. Provost; seconded by M. Rudall.

THAT items a-e under the Consent Agenda be accepted as presented. CARRIED

2.0 PRESENTATION-Accreditation Governance Standards (see powerpoint distributed with the Board Package)

E. Dulmage explained the reasons for Brentwood pursuing accreditation; she corrected the misinformation previously provided that this was a “government expectation”. An explanation of why accreditation is important was provided. Information explaining that ISO/TS is a globally recognized quality standard for the automotive industry and that The Canadian Center for Accreditation is accreditation specific to Community Mental Health and Addiction. Accreditation will enable BRH to receive per diem referrals from individuals whose benefits provider requires that their treatment occurs in an accredited centre; it is also a way that people who wish to private pay know that we are delivering quality care and increases credibility for all referral sources. Board members asked if there was anyone with additional questions or concerns about accreditation. K. Courtenay asked about additional per diem opportunities and additional details were provided.

Information was provided on how the governance standards are structured and how they pertain to the board’s role. The Board was asked to consider how they want to address the incomplete organizational standards that are Governance related and noted that much of what had been previously shared was very operational and the focus for the Board needs to be on those that are Governance.

Janice Forsyth has committed to governance training, Logic has offered to provide DEI training to the E.D. Selection Committee, George Parrish has committed to doing training with the Board. A few members of the board have participated in Anti-Racism and Trans Wellness training sessions over the last four years.

ACTION ITEMS:

- **P. Kolowicz committed to providing free on-line DEI resources to the board. E. Dulmage to send the DEI links to the board so they can prioritize training.**
- **Board members to advise Administration of all training completed so that J. Lavin can track and provide to the Accreditation surveyors.**

3.0 BUSINESS ARISING-None

4.0 STANDING ITEMS

4.1 Brentwood Foundation

Key pieces of information were submitted on February 12, 2025. Administration is waiting for a response from the CRA regarding timelines.

5.0 COMMITTEE REPORTS

5.1 Finance & Audit Committee

- **Next meeting—March 25, 2025**

5.2 Governance and Nominating Committee

- **Next meeting--March 12, 2025**

5.3 Fundraising Committee Update

Despite significant financial loss from this year's lottery, the Committee wishes to continue with the lottery and make it a success next year. Adjustments to the lottery will need to be made. The last Fundraising Committee looked at the lottery and other ideas to fundraise beyond the lottery. The Committee will be reporting back to the Board on ideas discussed.

5.4 Ad Hoc Strategic Planning Committee

The Discovery Report (summary of Interest-holder feedback, focused environmental scan and internal data analysis review) will be ready in a couple weeks.

5.5 Search Committee (Executive Director Recruitment) Update

The Committee has been working with Logic for a couple weeks now. The Executive Director posting closes March 12, 2025. The Consultants have received several qualified candidates. Once the posting

is closed the Committee will receive a summary of the applicants. The Consultants will do the pre-screening interviews. By the next board meeting most of the interviews will have been completed. The shortlist will be reviewed by the Committee. Logic wants to interview on March 31 (all day) with the Search Committee. There will likely be about five applicants interviewed. R. Smith inquired regarding the entire Board receiving the complete list of applicants. Explanation was provided this would be a breach of the confidentiality of the applicants and cannot be accommodated. M. Rudall reminded the Board that they elected the Selection Committee and put their trust in them to make the best possible recommendation.

6.0 NEW BUSINESS

6.1 Investable Asset Policy

There was no previous board policy re: the amount Brentwood needs to keep in GICs to support the lottery for the Alcohol and Gaming Commission of Ontario (AGCO). A. Provost reviewed the policy.

Moved by A. Provost; seconded by P. Kolowicz

THAT the new policy be accepted as presented. CARRIED.

6.2 Collaborative Decision-Making Agreement

This is an agreement amongst the Windsor-Essex Ontario Health Team (WEOHT) of which Brentwood is a part of. There are proposed changes to this agreement that require approval.

Moved by M. Rudall; seconded by S. Collier.

THAT this agreement be approved as presented. CARRIED.

6.3 Board Education

In an attempt to book governance education/a team building session with George Parrish, board members were asked to respond to the query re: their availability in May.

7.0 IN-CAMERA MEETING

Moved by B. Correia; seconded by S. Collier.

THAT the meeting move in-camera. CARRIED.

The meeting moved to in-camera at 7:20 pm.

8.0 NEXT MEETING: April 8, 2025 @ 6 pm

9.0 ADJOURNMENT at 7:35 pm.